

Graduate Continuing Ed. for Professional Educators Credit is Offered by the University of St. Thomas
EARN LICENSE RENEWAL HOURS AND LANE CHANGE CREDITS! RECEIVE LOCAL, FAST, PERSONALIZED SERVICE!
OUR CLASSES ARE PRACTICAL, TEACHER - FRIENDLY AND TAILORED FOR YOUR BUSY SCHEDULES!

SUMMER SEMESTER - 2010

CLASS LOCATIONS

(Get directions on our website under Course Locations.)

◆ Park Plaza Hotel Bloomington - 4460 West 78th Street Circle - Bloomington
◆ Fort Snelling State Park - I-494/Hwy. 5 and Post Road (near airport)

◆ Hopkins Pavilion – 11000 Excelsior Boulevard – Hopkins
◆ MN Landscape Arboretum - 3675 Arboretum Boulevard - Chaska

EACH CONTINUING ED. GRADUATE SEMESTER CREDIT (1 ½ quarter credits) = 24 Clock Hours
NO COLLEGE CREDIT = ATTEND / AUDIT = CLOCK HOURS ONLY

FACE TO FACE CLASSES:

CTED 528-1 – Legal Issues in Education ◆ 2 CE Grad. Sem. Credits
Instructor: Judge Allen Oleisky ◆ Park Plaza Hotel
7/26 - 7/29/2010 ◆ 8:00 a.m. – 3:30 p.m. ◆ \$345 (\$265 – No Credit)
You will learn about issues relating to teacher licensing, discipline, firing and how teachers can protect their rights when confronted with these issues. Course topics also include: diversity, sexual and racial discrimination, expulsion, locker searches, strategies to deal with fights and classroom disturbances, dress codes and free speech. There will be special emphasis on EBD students and how to deal with their problems, the impact / implications of ADA and Section 504.

CTED 588-2 - Children and the Law ◆ 2 CE Grad. Semester Credits
Instructor: Judge Allen Oleisky ◆ Park Plaza Hotel
6/28 – 7/1/2010 ◆ 8:00 a.m. – 3:30 p.m. ◆ \$345 (\$265 – No Credit)
You'll learn how service agencies work with troubled children and their families (the courts, police, child protection and juvenile probation). You'll gain an understanding of: the rights and obligations of teachers, students and schools in handling suspected child abuse, juvenile delinquency, school discipline, the rehabilitative model for juvenile law breakers, truancy (how schools, police and courts deal with it and strategies that work), how to work with chemically abusing students, building self-esteem in students, zero tolerance of harassment, and how teachers can protect themselves from claims of physical/sexual abuse of students.

CTED 605 - Broadening Our Educational Horizons (summer only)
Instructors: Jerry Gottstein and Dr. Richard Grimsrud
7/26 - 7/30/2010 ◆ Hopkins Pavilion (1st day) ◆ 9:00 a.m. – 6:00 p.m.
3 CE Graduate Semester Credits - \$550 (\$430 - No Credit)
This course will provide a variety of experiences, including spirituality, food and the traditions of the diverse cultures of our community. Participants will tour and learn about the Hmong Center, the Hindu Temple of MN, Adath Jeshurun Synagogue, the Masjid-Ar-Rehman Mosque/Muslim Community Center, a Latino presentation and a session on GLBT youth and Pflag. **Tuition includes some ethnic lunches.**

CTED 759 – Teaching and Living Green: An Action Plan for the 21st Century (summer only)
Instructors: Jerry Gottstein and Dr. Richard Grimsrud
8/2 – 8/6/10 ◆ Landscape Arboretum (1st Day) ◆ (9:00 a.m. – 6:00 p.m.)
3 CE Grad. Semester Credits ◆ \$525 for Credit (\$405 – No Credit)
This course is a must for all K-12 classroom teachers! You will tour and experience several Twin Cities facilities that have GONE GREEN, including Gale Woods Farm and Great River Energy in Elk River and meet with renown naturalist, Jim Gilbert. You will learn a new “Green Vocabulary” for “Going Green”. You will learn about the “3 Rs”: reducing your consumption, reusing material goods and recycling. You will discover from a local naturalist how easy it is to integrate “Going Green” into your existing math, science, social studies and language arts curriculum. You will question, assess and identify personal habits that you can easily change to make your life more eco-friendly and develop a personal plan of action towards greener living. You will find out about the outstanding resources available to you and your students to learn about energy conservation, recycling and much more. You will learn where to find hands-on activities for your students and how simple changes can make a positive environmental difference for your future and future generations.

CTED 772 – Air, Land and Water: Exploring the History, Science and Stewardship of Natural Resources in MN (summer only)
Instructors: Jerry Gottstein and Dr. Richard Grimsrud
6/21-6/25/2010 ◆ Landscape Arboretum (1st day) ◆ 9:00 a.m. – 6:00 p.m.
3 CE Graduate Semester Credits - \$525 (\$405 - No Credit)
You will: experience the Mississippi River Gallery at the Science Museum of MN and the pioneer life at the Oliver Kelley Farm; explore the human influences, science and stewardship of the Mississippi River when you ride on the Harriet Bishop with 6 learning stations; visit the MN Commemorative Air Force Wing dedicated to the preservation of WWII treasures; tour and learn about the Nat'l. Weather Service; experience Richardson Nature Center and the Arboretum with a naturalist. **Tuition includes entrance and participation fees.**

CTED 832 - Historical, Cultural and Scientific Treasures of Our Community (summer only)
Instructors: Jerry Gottstein and Dr. Richard Grimsrud
7/12-7/16/2010 ◆ Hopkins Pavilion (1st day) ◆ 9:00 a.m. – 6:00 p.m.
3 CE Graduate Semester Credits - \$525 (\$405 - No Credit)
Participants will tour in St. Paul: Science Museum of MN, Ordway Center, James J. Hill and Alexander Ramsey Houses, The MN History Center; in Mpls.: Bakken Museum, Mpls. Institute of Art, Children's Theatre Co., and Mill City Museum. At each site you will meet with educational directors of the various facilities. You will learn how to incorporate the information into your curriculum and how field trips to these sites can enhance your own program. **Tuition includes entrance fees.**

CTED 839 – Exploring Midwestern Seas: Experiential Education in Science and Art (summer only) ◆ Fort Snelling State Park (1st day)
Instructor: Larry Wade ◆ 8:30 a.m. – 5:30 p.m. ◆ 6/21 – 6/25/2010
3 CE Graduate Semester Credits - \$525 (\$405 – No Credit)
Marine science topics include: physical oceanography (studying the ocean floor and ocean currents) and biological oceanography (marine communities, marine ecology, plankton and whales) through labs and simulations. You will explore metro-area parks and the MN Zoo and work on curriculum development. An artist will share bookmaking, music, and visual arts. You will gain skills in fine arts and natural science and you will leave this course with an integrated science and art curriculum that will benefit your students and enrich your own lives.

CTED 875 - Depression, Anxiety Disorders and Bipolar Disorder: Effective Strategies for Educators and Helping Professionals
Instructor: Leslie Laub
7/19 – 7/22/2010 ◆ Park Plaza Hotel ◆ 8:00 a.m. – 3:30 p.m.
2 CE Graduate Semester Credits - \$345 (\$265 – No Credit)
Participants will learn about symptoms, possible causes and diagnostic procedures. Emphasis will be placed on interventions used at school: behavioral techniques, instructional strategies, counseling, medication and alternative and natural remedies. These interventions are designed to help children increase task completion, reduce impulsivity, improve social skills, decrease anger outbursts and improve peer and adult relationships. School psychology, counseling and social work services, special education and 504 services will also be discussed.

CTED 884 – Exploring the History of Communication, Art and Travel: Past and Present (summer only)
Instructors: Jerry Gottstein and Dr. Richard Grimsrud
6/28-7/2/2010 ◆ Hopkins Pavilion (1st day) ◆ 9 :00 a.m. – 6:00 p.m.
3 CE Graduate Semester Credits - \$525 (\$405 - No Credit)
You will meet with education directors and receive materials that can be integrated into your curriculum. You'll tour: Hubbard Broadcasting (KSTP TV and radio), the Star Tribune, the Heritage plant, MNDOT and see the communication and technology systems that are involved in monitoring and maintaining our roadways, the Bell Museum of Natural History, the Weisman Art Museum, the State Capitol and Historic Fort Snelling. **Tuition includes entrance fees.**

CTED 949 – ADHD: Effective Strategies for Educators and Helping Professionals
Instructor: Leslie Laub
6/21 - 6/24/2010 ◆ Park Plaza Hotel ◆ 8:00 a.m. – 3:30 p.m.
2 CE Graduate Semester Credits - \$345 (\$265 – No Credit)
Participants will learn about the causes of ADHD, how medical professionals diagnose this disorder and the range of symptoms seen in children and adults. You will explore the differences between ADHD, Oppositional Defiant Disorder, Conduct Disorder, Learning Disabilities and Emotional/Behavioral Disorders.. You will receive an overview of school and home interventions and cover medical, non-medical and combined treatment interventions. Guest speakers will describe what it's like to live with a child or another family member with ADHD and what it's like to be personally diagnosed and live with this disability. The course emphasizes strategies teachers can use to help students increase their attention to tasks assigned, reduce impulsivity, increase accurate work production, decrease anger outbursts and improve peer and adult relationships.

CTED 954 - From Diversity Comes Our Greatest Strength: Using the Talent in Our Community (summer only)
Instructors: Jerry Gottstein and Dr. Richard Grimsrud
6/14 - 6/18/2010 ◆ Hopkins Pavilion (1st day) ◆ 9:00 a.m. – 6:00 p.m.
3 CE Graduate Semester Credits - \$550 (\$430 - No Credit)
This course will provide a variety of experiences including music, art, dress, food and the traditions of the diverse cultures in our community. We'll learn about immigration and tour: The Neighborhood House, a multi-cultural center, to learn about the MN immigrant experience and enjoy Mexican cuisine; American Swedish Institute and the elegant Turnblad Mansion, and enjoy a smorgasbord; Minnesota History Center; New Prague and much more. **Tuition includes entrance fees and some ethnic lunches.**

CTED 955 - Becoming Native to Where You Live: The Weaving of Art and Nature (summer only)
Instructor: Larry Wade ◆ 7/19-7/23/2010
Ft. Snelling State Park (1st day) ◆ 8:30 a.m. – 5:30 p.m.
3 CE Graduate Semester Credits - \$525 (\$405 - No Credit)
You will explore the MN Landscape Arboretum prairie, “Living Waters” at MN Valley Wildlife Refuge, “The Mystery of Soil” at Fort Snelling State Park and the MN Big Woods at Wolsfeld Woods Scientific and Natural Area. Hands-on science and art experiences will demonstrate ways that teachers can help their students gain new awareness of the natural features and cycles of life. A variety of techniques and materials will be used to gain new skills in fine arts and natural science. You will leave with an integrated science and art curriculum.

INDEPENDENT STUDY (I.S.) & ONLINE COURSES

CTED 532 – Collaborative Web Tools in Education
Instructor: Rob Bambery ♦ Individualized Study Online
Section 1: 6/14 – 7/23/2010 / Section 2: 7/12 – 8/13/2010
3 CE Graduate Semester Credits - \$405 (\$285 – No Credit)

At the core of all successful cooperative curricular lessons is an interdependent goal structure and effective learning enhancing activities. Collaborative meeting tools allow students to work together in groups even when members are spread out all over the globe! Online tools that allow students to create group websites are a perfect match for almost every curricular area. Today's media-minded student will flourish when given the chance to create cooperative video projects. The software for this course is available free and online! Prerequisites for this course include: 1.) Students are expected to have access to a Windows computer with an XP (SP2) operating system or a Macintosh computer with a 10x operating system, 2.) Students are expected to have access to a web-cam and microphone. 3.) A high-speed internet connection is recommended but not essential.

CTED 629 – iWork in Education
Instructor: Rob Bambery ♦ Individualized Study Online
Section 1: 6/14–7/23/2010 / Section 2: 7/12 – 8/13/2010
3 CE Graduate Semester Credits - \$405 (\$285 – No Credit)

Multi-media presentations and student publications can easily be incorporated into the classroom. Learn how to organize and present multi-media lessons, create interactive slideshows, cooperative learning exercises, present data in tables and charts, print and publish student writing, photography and artwork, create letters, flyers and posters, and learn desktop publishing skills. Students are expected to have access to a Macintosh computer with an OS 10.x operating system and Apple's iWork v.2 or higher.

CTED 632 – iLife in Education
Instructor: Rob Bambery ♦ Individualized Study Online
Section 1: 6/14 – 7/23/2010 / Section 2: 7/12 – 8/13/2010
3 CE Graduate Semester Credits - \$405 (\$285 – No Credit)

Digital photography, audio and video are easily incorporated into the classroom with Apple's iLife suite. This course will appeal to the different senses and will help students visualize difficult to understand concepts. Learn how to transfer photos from your camera, organize photos into albums, create a photo slide show, import music from CD's, film with your video camera, connect the camera and create projects, add transitions and music to your movies and get it ready for DVD. Students are expected to have access to a Macintosh computer with an OS 10.x operation system and Apple's iLife v.5 or higher.

CTED 639 – iWeb in Education
Instructor: Rob Bambery ♦ Individualized Study Online
Section 1: 6/14 – 7/23/2010 / Section 2: 7/12 – 8/13/2010
3 CE Graduate Semester Credits - \$405 (\$285 – No Credit)

Multi-sensory lessons provide more opportunities for feedback and reflection and will be beneficial to students with varying learning styles. Learn about iLife media browser, writing projects, blogging and blog creation, podcasting, publishing of webpages, set up for publishing and use of templates, sharing digital media projects, setting up and editing photopages and more. Multi-media presentations are easily shared in the classroom and round the world with Apple's iWeb. Students are expected to have access to a Macintosh computer with an OS 10.x operating system and Apple's iLife 06 with iWeb 1.0 or higher. **Students must have an "Apple MobileMe" account.**

CTED 928 – Microsoft Multi-Media Programs in Education
Instructor: Rob Bambery ♦ Individualized Study Online
Section 1: 6/14 – 7/23/2010 / Section 2: 7/12 – 8/13/2010
3 CE Graduate Semester Credits - \$405 (\$285 -- No Credit)

Multi-media programs like Photo Story, Windows Media Player, Sound Recorder and Movie Maker give teachers the tools they need to inspire students and creatively enhance the learning process. This class is a great way for novice or experienced teachers to explore the use of technology in their classroom. Prerequisites for this course include: 1) Students are expected to have access to a Windows computer with an XP (SP2) operating system, 2) Students are expected to have access to a computer with the necessary hardware, ports, expansion cards and drivers to use a recordable CD drive, digital still camera, microphone and a digital video camera, 3) Students are expected to have access to a recordable CD drive, digital still camera that is compatible with their system,

4) Because of the variety of hardware configurations, students **will not** receive help with configuring their computers to use recordable CD drives, digital still cameras, microphones, or digital video cameras, 5) Students are expected to have the Sound Recorder program that is bundled with Windows XP (this program is located in: All Programs/Accessories/Entertainment/Sound Recorder), 6) Students are expected to have the Movie Maker 2 program that is bundled with Windows XP (SP2), 7) Students are expected to have or be able to download Microsoft's Photo Story 3 program. Instructions for download and installation are given in the first module.

CTED 929 – Easy Grade Pro
Instructor: Rob Bambery ♦ Individualized Study Online
Section 1: 6/14 - 7/23/2010 / Section 2: 7/12 - 8/13/2010
3 CE Graduate Semester Credits - \$405 (\$285 – No Credit)

Teaching is dependent upon the feedback provided by an accurate assessment of student performance. Teachers use records of student achievement to adapt lesson plans, identify areas of strength and weakness in student learning, motivate their pupils and communicate with students and parents. You will learn how to set up classes, calendars, grade scales and student records and will learn how to use categories, weights, special scores, footnotes, score notes and create assignments. Grade calculations, curving scores, dropping scores, rounding percentages, automatically finding and changing scores and extra credit will be discussed. Teachers will learn how to use seating and attendance charts. Orbis software offers a free Macintosh and Windows demonstration version of Easy Grade Pro which can be used for the class. Download and installation is discussed in the first module of the course. Software (for over 15 students) would have to be purchased for actual classroom use. This class is a must for teachers!

* VISIT OUR WEBSITE FOR COMPLETE COURSE DESCRIPTIONS AND ONLINE REGISTRATION AT www.cedoptions.com

* YOU CAN FIND THE UST CONTINUING EDUCATION ONLINE CATALOG AT www.stthomas.edu/education/ce.

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* A confirmation will be sent BY EMAIL to the address you list below. This is your tax receipt. Please use your home email. Some school districts block our incoming emails and/or change their email configurations from year to year.

❖ **GROUP DISCOUNT:** For 3 or more students, please MAIL in your registrations together and deduct \$20 per student.

❖ **MULTIPLE COURSE DISCOUNT:** If you sign up for 2 or more courses at the same time, you will receive a \$10 discount off of each course. Click the multiple course option on the online registration OR subtract \$10 from each course when you submit payment and your registration form if mailing in your registration.

❖ **PLEASE NOTE:** Continuing education graduate credit is intended to fulfill requirements for licensure renewal and for lane change when the student has obtained prior approval from his/her personnel office.

* Students should register for online courses before the first day of class and complete the course during the dates indicated for each section.

* **PAYMENT IN FULL-** Register online at www.cedoptions.com with VISA/MC or follow the MAIL IN instructions below.

* **REFUND POLICY:** You will receive a FULL refund of your tuition if you cancel your registration for a class more than 7 days prior to the first class meeting. There will be a \$75 cancellation fee if you cancel within 7 days prior to the first class meeting.

* If you have a special expertise and would like to teach other educators, please call us. We would be happy to discuss this opportunity with you! You must have a M.A.

For Mail In Registrations Only

SUMMER SEMESTER 2010

PLEASE PAY IN FULL BY CHECK OR BY VISA / MC. REGISTER EARLY! SPACE IS LIMITED IN THE FACE TO FACE CLASSES.

CIRCLE THE COURSE(S) FOR WHICH YOU WOULD LIKE TO REGISTER.

FACE-TO-FACE: 528-1 588-2 605 759 772 832 839 875 884 949 954 955

ONLINE: 532-1 532-2 629-1 629-2 632-1 632-2 639-1 639-2 928-1 928-2 929-1 929-2

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